

CITY OF DONALD
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City Council Work Session

Action Agenda Summary

Monday, February 7, 2022 at 6:45pm

Council & Staff at City Hall: 10710 Main St. NE

Public Attendance via Webex: Details at end of Agenda

OPEN MEETING: Mayor Olmsted opened the February 7, 2022 Work Session Meeting of the Donald City Council at 6:48 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present In-Person: Mayor Rick Olmsted, Council President Katie Gonzalez, Councilors: Councilor Gerry Waller, Troy Hellickson.

Council Present via WebEx: Councilor Alysha Irvin.

Council Absent: Councilor Mark Buzzard.

Staff Present: City Manager, Eric Underwood.

ADD/DELETE AGENDA ITEMS: None

COUNCIL COMMUNICATIONS

I. Marion Polk Food Share: Mobil Pantry

City Manager Underwood referred to his memo that was included in the Council's packets for prior review. The logistics surrounding the Mobil Food Pantry was discussed by the Council. The Marion Polk Food Share has established that there is a need in the Community and would like the Council to consider having the Mobil Pantry in Donald 1-2 times per month to start. The Donald Community Center was suggested as a location for the Mobil Pantry. The Council would like to know more about the Mobil Pantry including what the pantry actually looks like, if it is first come, first serve, how many people the pantry can serve at a time. Council also discussed needing to know if people will be served from the Mobil Pantry or if there is a building needed to serve people. The Council does not want to delay in providing this service to the Community and would like City Manager Underwood to take the lead in responding to Marion Polk Food Share with the Council's questions and move forward in supporting having the Mobil Pantry in Donald.

II. Donald Municipal Code No. 91.17: Nuisances Affecting Public Welfare

City Manager Underwood referred to his memo that was included in the Council's packets for prior review. Council discussed the noise ordinance examples from other municipalities, the potential need for a device to measure noise, and City Staff members responsible for responding to the noise

complaints. City Manager Underwood shared that he spoke to Donald's Municipal Court Judge, Lori Coukoulis about the process for citing a person into Court for noise violations. Council reviewed and discussed the fine amounts set in the Donald Municipal Code and whether Judge Coukoulis can determine the fine amount. Council would like to try the plan suggested by Judge Coukoulis which includes the City issuing a warning letter to the code violator, if the violation continues, citing them into the Donald Municipal Court at which time a trial date will be set, complainants will be subpoenaed to testify and the Judge will make a ruling on the case.

Council would like the first warning letter issued to the violator to include the message that if the violation continues, they will be cited into the Donald Municipal Court. In addition, Council would like to add language to the City's feedback form informing people that they could be subpoenaed to testify as a witness if the complaint is for a Code violation.

III. Donald Community Center Awning Proposal

City Manager Underwood referred to the handouts that were included in the Councilors packets for prior review. Underwood stated that the awning estimates are now outdated as construction costs have increased, but this project still has \$7,800 budgeted. Council discussed the different awning options presented and where at the DCC the awning would be installed. Councilor Waller will look over the minutes from the DBG meetings and let the Council know if there are more awning options to consider. City Manager Underwood informed the Council that the Community Prosperity Initiative grant the City received to fund this project has been extended two years.

Mayor Olmsted asked the Council to think about and consider the following scenario: If the City received a \$1 million dollar grant for a \$2 million dollar project, would the Council retain the full one-million dollars in grant money, or share the grant money with the other entity if both parties were responsible for 50% of the cost of the \$2 million dollar project.

Councilor Irvin shared with the Council that she will be resigning from the Donald City Council effective immediately.

ADJOURN


Mayor Olmsted adjourned the Work Session meeting at 7:55pm.

Date: March 8, 2022

Signed: 
Rick Olmsted, Mayor

ATTEST:

Date: March 8, 2022

Signed: 
Eric Underwood, City Manager

Respectfully submitted by Randi Meadors, City Clerk

C.C. A.A.S. February 7, 2022

Work Session